
NOTICE OF MEETING

EMPLOYMENT COMMITTEE

TUESDAY, 25 JUNE 2019 AT 12.15 PM

THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL

Telephone enquiries to Anna Martyn - Tel 023 9283 4870

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If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

Membership

Councillor Ben Dowling (Chair)
Councillor Donna Jones (Vice-Chair)
Councillor Matthew Atkins
Councillor Cal Corkery
Councillor Darren Sanders
Councillor Gerald Vernon-Jackson CBE

Standing Deputies

Councillor Simon Boshier
Councillor Jeanette Smith
Councillor Luke Stubbs
Councillor Linda Symes
Councillor Matthew Winnington
Councillor Rob Wood

(NB This agenda should be retained for future reference with the Minutes of this meeting.)
Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendation/s). Email requests are accepted.

AGENDA

- 1 **Apologies for Absence.**
- 2 **Declarations of Members' Interests.**
- 3 **Minutes of the previous meeting held on 26 February 2019 (Pages 5 - 10)**

RECOMMENDED that the minutes of the meeting held on 26 February 2019 be confirmed and signed by the Chair as a correct record.

- 4 **Trade Union Facility Reporting (Pages 11 - 24)**

RECOMMENDED that the Employment Committee:

- 1) **Note the data in Appendix 1 and the fact that the Appendix will be the report published on the PCC website and the Government maintained website currently being developed by the Cabinet Office.**
- 2) **Note that the data will be included in any relevant Annual Report and Accounts that are published by PCC.**

- 5 **Sickness Absence Quarterly Report (Pages 25 - 38)**

The purpose of this report is to update the Employment Committee about levels of sickness absence across the council and actions being taken to manage absence.

RECOMMENDED that the Employment Committee:

- 1) **Note the change to absence management and reporting following the introduction of the Business Intelligence (BI) system**
- 2) **Continue to monitor sickness absence, and ensure appropriate management action is taken to address absenteeism**
- 3) **Note the wellbeing activities undertaken to support attendance.**

- 6 **Appointment to the Hampshire Pension Fund Panel and Board**

The purpose of this item is to make an appointment to the Hampshire Pension Fund Panel and Board to serve as a substitute member with Southampton City Council's representative as the full member. This alternates at the end of each municipal year.

There is no remuneration for this role.

Here are the future Panel and Board meeting dates:

2019: 12 July, 26 July, 27 September, 8 November and 13 December
2020: 14 February 2020, 27 March 2020

The meetings are held in Winchester.

RECOMMENDED that a Portsmouth Councillor be appointed to serve on the Hampshire Pension Fund Panel and Board for the rest of the municipal year, subject to that person remaining an elected member.

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